



**INVITATION FOR SEALED BIDS
FOR THE PURCHASE OF
SEDANS, VANS, AND SUVS
PROJECT NO. OM-24-140**

BIDS WILL BE RECEIVED UNTIL
THURSDAY, MAY 23 2024, BY 2:00 P.M.
IN THE OFFICE OF THE CITY CLERK,
FIRST FLOOR, CITY HALL, 425 NORTH EL DORADO STREET,
STOCKTON, CALIFORNIA 95202

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NOTICE INVITING SEALED BIDS

NOTICE IS HEREBY GIVEN that sealed bids are invited by the City of Stockton, California for specifications for SEDANS, VANS, AND SUVS (OM- 24-140) in strict accordance with the specifications.

The City of Stockton hereby invites vendors to provide sealed bids for the purchase of sedans, vans, and SUVs for the vehicle fleet.

The bid specifications and forms can be obtained from the City of Stockton's website at www.stocktonca.gov/pwbid and must be delivered to the Office of the City Clerk, City Hall, 425 North El Dorado Street, Stockton, California, up to but not later than **2:00 p.m., on Thursday, May 23, 2024.**

The City reserves the right to reject any and/or all bids received.

Information on Technical Data

Alanna Bindi
(209) 937-7416
e-mail: Alanna.Bindi@stocktonca.gov

Information on Process/Clarification

Velvette Baker
(209) 937-8453
e-mail: Velvette.Baker@stocktonca.gov

DISCLAIMER: The City does not assume any liability or responsibility for errors/omissions in any document transmitted electronically.

Eliza Garza
CITY CLERK OF THE CITY OF STOCKTON

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BIDDER'S CHECKLIST

Did You:

- ___ Complete the following bid documents (FROM THIS PACKET ONLY SUBMIT PAGES 21-26, along with any illustrations/brochures):
- ___ Sign and notarize by jurat certificate the "Non-Collusion Affidavit" form. An "All-Purpose Acknowledgment" form will not be sufficient.
- ___ Complete and sign the "Bid to be Submitted" form.
- ___ Sign the "Bidder's Agreement" form. **Include (with bid) name and e-mail address for City contact, if different from signatory**
- ___ Recheck your math on each item extension and total column. Do not superimpose numerals on your bid forms. If erasures or interlineations appear on your bid form, they must be initialed by the person preparing the bid.
- ___ Submit one (1) ORIGINAL of all bid documents. Additionally, e-mail one (1) electronic version of the bid documents.
- ___ Review all clarifications/questions/answers on the City's website at:
www.stocktonca.gov/pgbid
- ___ Deliver sealed bid to City Hall, City Clerk's Office (1st floor), 425 North El Dorado Street, Stockton, CA 95202, before **MAY 23, 2024, at 2:00 p.m.** Sealed bid shall be marked "Bid" and indicate project name, number, and bid opening date.

Please note that some overnight delivery services do not deliver directly to the City Clerk's Office. This could result in the bid arriving in the City Clerk's Office after the bid opening deadline and, therefore, not being accepted. NOTE: The Stockton City Clerk's office is closed for lunch from 12 noon to 1 p.m.

- A) SEDANS, VANS, AND SUVS
- B) PROJECT NO. OM -24-140
- C) May 23, 2024

CONTACT INFORMATION:

Information on Technical Data

Alanna Bindi
(209) 937-7416
e-mail: Alanna.Bindi@stocktonca.gov

Information on Process/Clarification

Velvette Baker
(209) 937-8453
e-mail: Velvette.Baker@stocktonca.gov

*If not completed as required, your bid may be voided.

***DISCLAIMER:** The City does not assume any liability or responsibility for errors/omissions in any document transmitted electronically.

***THIS FORM IS FOR YOUR INFORMATION ONLY AND DOES NOT NEED TO BE SUBMITTED WITH YOUR BID.**

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1.0 GENERAL INFORMATION

1.1 REQUEST FOR SEALED BID

The purpose of this sealed bid is to provide material, pricing, and delivery according to the specifications herein for SEDANS, VANS, AND SUVS (OM-24-140) for the City's vehicle fleet.

1.2 INVITATION TO SUBMIT A BID

Bids shall be submitted no later than **2:00 p.m., on Thursday, May 23, 2024**, in the office of:

CITY OF STOCKTON
ATTN: VELVETTE BAKER
425 NORTH EL DORADO STREET
STOCKTON, CA 95202

The bid should be firmly sealed in an envelope which shall be clearly marked on the outside, "SEDANS, VANS, AND SUVS (OM-24-140)." Additionally, submit one (1) flash drive with an electronic version of the bid documents. Any bid received after the due date and time indicated will not be accepted and will be deemed rejected and returned, unopened, to the bidder.

1.3 LOCAL BUSINESS PREFERENCE

Stockton Municipal Code Section 3.68.090 reads as follows:

Preference shall be given to the purchase of supplies, materials, equipment, and contractual services from local merchants, quality and price being equal. Local merchants who have a physical business location within the boundaries of San Joaquin County, and who have applied for and paid a business license tax and registration fee pursuant to Stockton Municipal Code Title 5, Chapter 5.08, License Taxes, shall be granted two (2) percent bid preference. Local merchants who have a physical business location within the boundaries of the City of Stockton, and who have applied for and paid a business license tax and registration fee pursuant to Stockton Municipal Code Title 5, Chapter 5.08, License Taxes, shall be granted five (5) percent bid preference. This section is intended to provide preference in the award of certain City contracts in order to encourage businesses to move into and expand within the City. (Ord. 2014-03- 18-1601 C.S. § 1; prior code § 3-106.1

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1.4 LOCAL EMPLOYMENT—PUBLIC WORKS CONTRACTORS

Bidders must comply with City of Stockton Municipal Code (SMC) Section 3.68.095, Ordinance No. 011-09 adopted Sept. 1, 2009, effective Oct. 1, 2009.

1.5 CONSEQUENCE OF SUBMISSION OF BID

- A. The City shall not be obligated to respond to any bid submitted nor be legally bound in any manner by the submission of a bid.
- B. Acceptance by the City of a bid obligates the bidder to enter into a contract with the City.
- C. A contract shall not be binding or valid against the City unless or until it is executed by the City and the bidder.
- D. Statistical information contained in these documents is for informational purposes only. The City shall not be responsible for the accuracy of said data. City reserves the right to increase or decrease the project scope.

1.6 EXAMINATION OF BID MATERIALS

The submission of a bid shall be deemed a representation and warranty by the bidder that it has investigated all aspects of the bid, that it is aware of the applicable facts pertaining to the bid process and its procedures and requirements, and that it has read and understands the bid. No request for modification of the provisions of the bid shall be considered after its submission on the grounds the bidder was not fully informed as to any fact or condition. Statistical information which may be contained in the bid or any addendum thereto is for informational purposes only. The City disclaims any responsibility for this information which may subsequently be determined to be incomplete or inaccurate.

1.7 ADDENDA AND INTERPRETATION

The City will not be responsible for, nor be bound by, any oral instructions, interpretations, or explanations issued by the City or its representatives. Any request for clarifications/questions/answers of a bid shall be made in writing or e-mail and deliverable to:

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CITY OF STOCKTON
ATTN: VELVETTE BAKER
425 NORTH EL DORADO STREET
STOCKTON, CA 95202
Velvette.Baker@stocktonca.gov

Such request for clarification shall be delivered to the City by **May 10, 2024, 2:00 pm**. Any City response to a request for clarifications/questions/answers will be posted on the City's website at www.stocktonca.gov/pwbid by **May 15, 2024** and will become a part of the bid. The bidder should await responses to inquires prior to submitting a bid.

1.8 DISQUALIFICATION

Any of the following may be considered cause to disqualify a bidder without further consideration:

- A. Evidence of collusion among bidders.
- B. Any attempt to improperly influence any member of the evaluation panel.
- C. Any attempt to communicate in any manner with a City of Stockton elected official during the bid process will, and shall be, just cause for disqualification/rejection of bidder's bid submittal and considered non- responsive.
- D. A bidder's default in any operation of a contract which resulted in termination of that contract.
- E. Existence of any lawsuit, unresolved contractual claim, or dispute between bidder and the City.
- F. No person, firm, or corporation shall be allowed to make or file or be interested in more than one bid for the same supplies, services, or both; provided, however, that subcontract bids to the principal bidders are excluded from the requirements of this section: Section 3.68.120 of the Municipal Code.

1.9 BID REJECTED

A bid shall be prepared and submitted in accordance with the provisions of these bid instructions and specifications. Any alteration, omission, addition, variance, or limitation of, from, or to a bid may be sufficient grounds for rejection of the bid.

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The City has the right to waive any defects in a bid if the City chooses to do so. The City may not accept a bid if:

- A. Any of the bid forms are left blank or are materially altered.
- B. Any document or item necessary for the proper evaluation of the bid is incomplete, improperly executed, indefinite, ambiguous, or missing.

1.10 CONDITIONS TO BE ACCEPTED IF ANY WORK IS SUBCONTRACTED

- A. The bidder assumes full responsibility, including insurance and bonding requirements, for the quality and quantity of all work performed.
- B. If bidder's supplier(s) and/or subcontractor's involvement requires the use of a licensed, patented, or proprietary process, the vendor of the process is responsible for assuring that the subcontractor, supplier, and/or operator have been properly authorized to use the process or for providing another process which is comparable to that which is required prior to submission of a bid.

1.11 LICENSING REQUIREMENTS

Any professional certifications or licenses that may be required will be the sole cost and responsibility of the successful bidder.

Possession of a valid Seller's Permit issued by the California Department of Tax and Fee Administration.

A City of Stockton Business license may be required for this project. Please contact the City of Stockton Business License Division at (209) 937-8313.

1.12 HOLD HARMLESS

To the fullest extent permitted by law, Contractor shall hold harmless, defend and indemnify City of Stockton and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the City of Stockton. This obligation is independent of, and shall not in any way be limited by, the minimum Insurance obligations contained in this agreement.

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These obligations shall survive the completion or termination of this agreement.

1.13 APPLICABLE LAW

Applicable law shall be governed by the laws of the State of California. Venue shall be proper in the Superior Court of the State of California, county of San Joaquin, Stockton Branch, or, for actions brought in Federal Court, the United States District Court for the Eastern District of California, Sacramento Division.

Deliverables must conform with all applicable federal, state, and local laws. Such conformity includes compliance with federal sanctions, and Contractor certifies that it has not and will not engage in prohibited transactions with sanctioned persons or entities.

1.14 METHOD OF PAYMENT

Payment will be made within thirty (30) days after invoices are received and accepted by the City. Invoices are to be rendered monthly.

1.15 NOTICE TO OUT-OF-STATE VENDOR

The City of Stockton will pay all applicable sales/use tax directly to the State of California for this purchase.

It is the policy of the City of Stockton to pay all applicable California sales/use tax directly to the State Board of Equalization (BOE) pursuant to California Revenue and Taxation Code 7051.3. The City of Stockton will self-accrue all sales/use tax on purchases made from out-of-state vendors.

Sales and use tax on purchases made by the City of Stockton from all companies located outside California and whose products are shipped from out of state will be remitted to the BOE directly by the City under permit number **SR KHE 28-051174 DP**. **Please do not include sales/use tax on the invoice that you submit to the City of Stockton.**

Questions regarding the City of Stockton's payment of sales/use tax can be directed to the City of Stockton's Procurement Division at (209) 937-8357.

1.16 TERM

Not applicable for a one-time purchase of goods.

1.17 COMPETITIVE PRICING

Bidder warrants and agrees that each of the charges, economic or product terms

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or warranties granted pursuant to this Contract are comparable to or better than the equivalent charge, economic or product term or warranty being offered to any similarly situated commercial or other government customer of bidder. If bidder enters into any arrangements with another customer of bidder to provide product under more favorable charges, economic or product terms or warranties, bidder shall immediately notify City of such change and this Contract shall be deemed amended to incorporate the most favorable charges, economic or product terms or warranties.

1.18 FUNDING

Any contract which results from this bid will terminate without penalty at the end of the fiscal year in the event funds are not appropriated for the next fiscal year. If funds are appropriated for a portion of the fiscal year, this contract will terminate without penalty, at the end of the term for which funds are appropriated.

1.19 UNCONDITIONAL TERMINATION FOR CONVENIENCE

The City may terminate the resultant contract for convenience by providing a sixty (60) calendar day advance notice unless otherwise stated in writing.

1.20 AUDITING OF CHARGES & SERVICES

The City reserves the right to periodically audit all charges and services made by the bidder to the City for services provided under the contract. Upon request, the bidder agrees to furnish the City with necessary information and assistance.

1.21 BID SECURITY

Bid Security does not apply to this project.

1.22 CONTRACT BONDS

Contract Bonds does not apply to this project.

1.23 AWARD

Upon conclusion of the bid process, a contract may be awarded for SEDANS, VANS, AND SUVS for the City of Stockton.

The City reserves the right to make an award on any item, quantity of any item, group of items, or in the aggregate to that/those bidder(s) whose bid(s) is/are most responsive to the needs of the City. Further, the City reserves the right to reject any and all bids, or alternate bids, or waive any informality in the bid as is in the City's best interest.

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Consideration will be given in comparing bids and awarding a contract, not only to the dollar amount of the bids, but also to:

- Kind
- Suitability
- Warranties
- Trade-in
- Buy-back agreement
- Salvage value
- Standardization
- Delivery time
- Any other criteria as best suits the City of Stockton
- Compatibility resulting in the lowest ultimate cost; Best value to the City

1.24 CHANGES

The City's Representative has the authority to review and recommend or reject change orders and cost proposals submitted by the bidder or as recommended by the bidder's project manager, pursuant to the adopted City of Stockton Standard Specifications.

1.25 OTHER GOVERNMENTAL AGENCIES

If mutually agreeable to all parties, the use of any resultant contract/purchase order may be extended to other political subdivisions, municipalities, or tax supported agencies.

Such participating governmental bodies shall make purchases in their own name, make payment directly to successful bidder and be liable directly to the successful bidder, holding the City of Stockton harmless.

1.26 LIQUIDATED DAMAGES

Liquidated damages in the amount of zero (\$0.00) dollars per day will be assessed per. each working day over the allotted for this project.

1.27 PRODUCT OWNERSHIP

Any documents, products or systems resulting from the contract will be the property of the City of Stockton.

1.28 CONFIDENTIALITY

If bidder believes that portions of a bid constitute trade secrets or confidential

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commercial, financial, geological, or geophysical data, then the bidder must so specify by, at a minimum, stamping in bold red letters the term "**CONFIDENTIAL**" on that part of the bid which the bidder believes to be protected from disclosure. The bidder must submit in writing specific detailed reasons, including any relevant legal authority, stating why the bidder believes the material to be confidential or a trade secret. Vague and general claims as to confidentiality will not be accepted. The City will be the sole judge as to whether a claim is general and/or vague in nature. All offers and parts of offers that are not marked as confidential may be automatically considered public information after the contract is awarded. **The bidder is hereby put on notice that the City may consider all or parts of the offer public information under applicable law even though marked confidential.**

1.29 JOB WALK

There is no Job Walk for this project.

1.30 PROTEST POLICY

Protest and Appeal Procedures. In order to maintain fairness and impartiality, the City of Stockton has established a solicitation protest policy and procedure.

A. Protest Procedure

1. All protests must be in writing and stated as a formal protest.
2. A casual inquiry, complaint, or a statement of intent to protest that does not provide the facts and issues, and does not comply with the content requirements or deadlines, will not be considered or acted upon as a protest.
3. The protest must contain a complete statement of the basis for the protest and must include all relevant supporting documentation.
4. The solicitation process and procedures, including evaluation criteria, shall not be proper grounds for protest. Concerns related to the solicitation process and procedures, including evaluation criteria, should be raised and addressed, if at all, prior to the bid/proposal due date and time to allow adjustments before evaluation of the solicitation.
5. Protests must be filed with the City's Chief Financial Officer, or designee, not later than five (5) days after the date the City mails the Letter of Intent to Award
6. Deliveries of the protest by hand, mail, email or fax are acceptable.

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B. Protest Review

1. The Chief Financial Officer or designee shall respond in writing to material issue raised in the protest within 30 days of receipt of the protest letter.
2. The Chief Financial Officer's, or designee 's, administrative decision may be appealed in writing to the City Manager no later than (5) business days after the date the Chief Financial Officer's, or designee's, the decision is mailed to the protesting party.
3. The City Manager shall review and decide the appeal based on the grounds and documentation set forth in the original protest to the Chief Financial Officer, or designee.
4. Each party shall bear its own costs and expenses involved in the protest and appeal process, including any subsequent litigation.
5. The City Manager's administrative decision is final. After the City Manager issues the final administrative decision, the time in which judicial review of the decision must be sought shall be governed by California Code of Civil Procedure Section 1094 or as such section may be amended from time to time.
6. If the protested procurement involves state or federal funds, the Chief Financial Officer, or designee, shall give notice to the interested party that he or she has the right to appeal to the appropriate agency, which shall be identified by name and address. An appeal hereunder shall be filed with the appropriate agency within five (5) working days of the dispatch of rejection notices to the interested party(ies).
7. The City may require the protesting party to submit a City Council approved non-refundable protest fee to cover the administrative cost of processing the protest.

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2.0 BACKGROUND/GENERAL NATURE OF SPECIFICATION

The City of Stockton is requesting sealed bids for SEDANS, VANS, AND SUVS, for the vehicle fleet.

2.1 CITY RESPONSIBILITIES

The City is tasked with ensuring that the assessment of the bid products are equivalent to the requested specifications above.

2.2 SPECIFICATIONS

Please see the following for the list of specifications.

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A. Minimum Specifications for Midsize Sedans –7 Units

- EPA size class midsize sedan
- Vinyl/cloth seating
- Minimum four-person seating capacity
- Minimum City EPA mileage rating 30 MPG
- Hybrid gas/electric powered engine
- Automatic transmission
- Air conditioning
- Power steering, brakes, windows, and door locks
- Cruise control
- Tilt steering wheel
- AM/FM radio
- Bluetooth wireless phone compatibility
- Rear backup camera with display
- Blind spot side mirrors
- Painted white
- Grey or Neutral interior
- 4 sets of keys

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B. Minimum Specifications for Midsize SUV – 2 Units

- EPA size class midsize SUV
- All wheel drive
- Vinyl/cloth seating
- Minimum four-person seating capacity
- Hybrid gas/electric powered engine
- Automatic transmission
- Air conditioning
- Power steering, brakes, windows, and door locks
- Cruise control
- Tilt steering wheel
- AM/FM radio
- Bluetooth wireless phone compatibility
- Rear backup camera with display
- Blind spot side mirrors
- Painted white
- Grey or Neutral interior4 set of keys

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C. Minimum Specifications for Quarter Ton Cargo Van – 3 Units

- Quarter ton class cargo van
- Seats; driver and passenger
- Side sliding doors without windows
- Tinted rear windows
- Bluetooth wireless phone compatibility
- 5,000 lbs. GVWR minimum
- 4-cylinder engine minimum
- Wheelbase of 104.8”
- Automatic overdrive transmission
- Power steering
- Power brakes, ABS equipped
- Double swing rear doors with privacy glass
- Air conditioning
- AM/FM radio
- Bluetooth wireless phone capability
- Backup safety camera
- Grey vinyl seats
- Exterior painted white
- Rubber or vinyl floors
- Spotlight on roof similar to Unity# 375-4537-2
- Havis DS-Dell-417-3 docks installed with Havis Side Mount equivalent to PKG-PSM-383
- Directional arrow stick mounted to rear of roof equivalent to Whalen 500 3LED TA SERIES Model #TACF85LH
- corner amber light strobes mounted in grill and taillight housing
- sets of keys/remotes

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D. Minimum Specifications for Half Ton Cargo Van – 1 Unit

- Half ton cargo van
- 2 seats, driver and passenger
- Bluetooth wireless phone compatibility
- 6,000 lbs. GVWR minimum
- 4-cylinder engine minimum
- Wheelbase of 130"
- Low roof
- Side sliding door without windows
- Automatic overdrive transmission
- Power steering
- Power brakes, ABS equipped
- Double swing rear doors with privacy glass
- Air conditioning
- AM/FM radio
- Bluetooth wireless phone capability
- Backup safety camera
- Grey vinyl seats
- Exterior painted white
- Rubber or vinyl floors
- Slip-proof mat in cargo space
- 4 sets of keys/remotes

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E. Minimum Specifications for Half-Ton Cargo Van w/Partition – 1 Unit

- Half ton cargo van
- 2 seats, driver and passenger
- Bluetooth wireless phone compatibility
- 6,000 lbs. GVWR minimum
- 4-cylinder engine minimum
- Wheelbase of 130"
- Low roof
- Side sliding door without windows
- Automatic overdrive transmission
- Power steering
- Power brakes, ABS equipped
- Double swing rear doors with privacy glass
- Air conditioning
- AM/FM radio
- Bluetooth wireless phone capability
- Backup safety camera
- Grey vinyl seats
- Exterior painted white
- Rubber or vinyl floors
- Partition behind front seats equivalent to Ranger Design C10-FTL contoured van partition with perforated window
- Slip-proof mat in cargo space
- 4 sets of keys/remotes

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F. Minimum Specifications for One Ton Cargo Van – 1 Unit

- 1 ton cargo van
- Dual rear wheels
- Gasoline engine
- 2 seats, driver and passenger
- Center console delete
- Bluetooth wireless phone compatibility
- 6-cylinder engine minimum
- Wheelbase of 263.4”
- Mid-roof
- Dual side sliding door with windows
- Double swing rear doors with privacy glass
- Automatic overdrive transmission
- Power steering
- Power brakes, ABS equipped
- Air conditioning in front
- Rear AC/Insulated cargo space with AC
- AM/FM radio
- Backup safety camera
- Grey vinyl or cloth seats
- Exterior painted “amazon grey”
- Bed liner floors/cargo area
- Tow hitch in rear
- 4 sets of keys/remotes

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BID DOCUMENTS

- A) BID – SEDANS, VANS, AND SUVS
- B) PROJECT NO. OM-24-140
- C) MAY 23, 2024

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL: _____

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	UNIT PRICE	EXTENDED PRICE
A. Midsize Sedans – 7 Units	\$	\$
Taxable Fees (D.M.V. Doc)	\$	\$
Sales Tax (9.00%)	\$	\$
Subtotal	\$	\$
Non-Taxable Fees (C.A. Tire)	\$	\$
GRAND TOTAL:	\$	\$

COMPLETE SPEC "A" \$
TOTAL: _____

	UNIT PRICE	EXTENDED PRICE
B. Midsize SUV – 2 Units	\$	\$
Taxable Fees (D.M.V. Doc)	\$	\$
Sales Tax (9.00%)	\$	\$
Subtotal	\$	\$
Non-Taxable Fees (C.A. Tire)	\$	\$
GRAND TOTAL:	\$	\$

COMPLETE SPEC "B" \$
TOTAL: _____

	UNIT PRICE	EXTENDED PRICE
C. Quarter Ton Cargo Van – 3 Units	\$	\$
Taxable Fees (D.M.V. Doc)	\$	\$
Sales Tax (9.00%)	\$	\$
Subtotal	\$	\$
Non-Taxable Fees (C.A. Tire)	\$	\$
GRAND TOTAL:	\$	\$

COMPLETE SPEC "C" \$
TOTAL: _____

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	UNIT PRICE
D. Half Ton Cargo Van – 1 Unit	\$
Taxable Fees (D.M.V. Doc)	\$
Sales Tax (9.00%)	\$
Subtotal	\$
Non-Taxable Fees (C.A. Tire)	\$
GRAND TOTAL:	\$

	UNIT PRICE
E. Half Ton Cargo Van w/Partition – 1 Unit	\$
Taxable Fees (D.M.V. Doc)	\$
Sales Tax (9.00%)	\$
Subtotal	\$
Non-Taxable Fees (C.A. Tire)	\$
GRAND TOTAL:	\$

	UNIT PRICE
F. One Ton Cargo Van – 1 Unit	\$
Taxable Fees (D.M.V. Doc)	\$
Sales Tax (9.00%)	\$
Subtotal	\$
Non-Taxable Fees (C.A. Tire)	\$
GRAND TOTAL:	\$

INVITATION FOR SEALED BID
PURCHASE OF SEDANS, VANS, AND SUVS
OM-24-140

The Bidder warrants this equipment for a minimum period of _____ years.

The nearest factory authorized service representative is:

NAME: _____

LOCATION ADDRESS: _____

PHONE NUMBER: _____

Complete delivery will be made within _____ calendar days from award of bid.

Vendor must complete all DMV forms and processes to provide proper title, registration, and exempt license plates. The City reserves the right to reject any and/or all bids received in order to ensure the best price and quality for the City of Stockton.

Any questions regarding specifications should be directed to Alanna Bindi, City of Stockton Public Works Fleet Department, at telephone (209) 937-7416 or e-mail at Alanna.Bindi@stocktonca.gov. Information on bid process/clarification should be directed to Velvette Baker, City of Stockton, at telephone (209) 937-8453 or e-mail at Velvette.Baker@stocktonca.gov.

FIRM

ADDRESS

SIGNED BY

TITLE OR AGENCY

DATE

TELEPHONE

NOTE: Bidders are to mark their sealed bids to clearly indicate the content as:

- A) PURCHASE OF SEDANS, VANS, AND SUVS, PROJECT NO. OM-24-140**
- B) BIDS DUE MAY 23, 2024, BY 2:00 P.M.**

IF YOU DO NOT WISH TO BID, PLEASE RETURN YOUR BID IMMEDIATELY STATING REASON.

INVITATION FOR SEALED BID
PURCHASE OF SEDANS, VANS, AND SUVS
OM-24-140

BIDDER'S AGREEMENT

In submitting this bid, as herein described, the Bidder agrees that:

1. They have carefully examined the specifications and all other provisions of this form and understand the meaning, intent, and requirements of same.
2. They have reviewed and understand all clarifications/questions/answers on the City's website at www.stocktonca.gov/pwbid
3. They will enter into written Contract and furnish the item(s)/service(s) in the time specified in strict conformity with the specifications and conditions contained therein for the price quoted by the Bidder on this bid.
4. The proposed price is inclusive of all freight and handling charges and includes delivery to the City of Stockton, Municipal Service Center, or if specified, to the alternate point of delivery shown in the specifications.
5. They have signed and notarized the attached Non-Collusion Affidavit form whether individual, corporate or partnership. Must be "A Jurat" notarization.

FIRM

ADDRESS

SIGNED BY

TITLE OR AGENCY

E-MAIL ADDRESS

NOTE: Bids are invalid which are unsigned, or not accompanied by **\$0.00** bid deposit or a bidder's bond. If erasures or interlineations appear on your bid form, they must be initialed by the person preparing the bid. Bids shall be mailed or delivered to:

**CITY OF STOCKTON
FIRST FLOOR, CITY HALL
425 NORTH EL DORADO STREET
STOCKTON, CALIFORNIA 95202**

On or before **2:00 p.m. MAY 23, 2024** and publicly opened immediately thereafter in the City Council Chambers.

SPECIAL NOTE: U.P.S. OR OTHER SPECIAL HANDLING SERVICES DO NOT DELIVER DIRECTLY TO THE CITY CLERK'S OFFICE. BIDDERS ARE ADVISED THAT IF A SPECIAL HANDLING SERVICE IS USED, BIDS MAY NOT REACH THE CITY CLERK'S OFFICE IN TIME FOR BID OPENING AND WILL BE REJECTED AND RETURNED TO BIDDER.

**NON-COLLUSION
AFFIDAVIT FOR INDIVIDUAL BIDDER**

No. 1
STATE OF CALIFORNIA, _____ **)ss.**
County of _____
 (insert)

_____ being first duly sworn, deposes and says: That on behalf of any person not named herein; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with, or induced or solicited any other bid or person, firm or corporation to put in a sham bid, or that such other person, firm or corporation shall or should refrain from bidding; and has not in any manner sought by collusion to secure to themselves any advantage over or against the City, or any person interested in said improvement, or over any other Bidder.

(Signature Individual Bidder)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____
by _____, proved to me on the basis of satisfactory Evidence to be the person(s) who appeared before me.

Seal _____

Signature _____

No. 2 **AFFIDAVIT FOR CORPORATION BIDDER**
STATE OF CALIFORNIA, _____ **)ss.**
County of _____
 (insert)

_____ being first duly sworn, deposes and says: That they are the _____ of _____ a corporation, which corporation is the party making the foregoing bid, that such bid is genuine and not sham or collusive, or made in the interest or behalf of any person not named herein; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with, or induced or solicited any other bid or person, firm or corporation to put in a sham bid, or that such other person, firm or corporation shall or should refrain from bidding; and has not in any manner sought by collusion to secure to themselves any advantage over or against the City, or any person interested in said improvement, or over any other Bidder.

(Signature Corporation Bidder)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____
by _____, proved to me on the basis of satisfactory Evidence to be the person(s) who appeared before me.

Seal _____

Signature _____

No. 3 **AFFIDAVIT FOR FIRM, ASSOCIATION, OR CO-PARTNERSHIP**
STATE OF CALIFORNIA, _____ **)ss.**
County of _____
 (insert)

_____ each being first duly sworn, depose and say: That they are a member of the firm, association or co-partnership, designated as _____ who is the party making the foregoing bid; that the other partner, or partners, are _____ that such bid is genuine and not sham or collusive, or made in the interest or behalf of any person not named herein; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with, or induced or solicited any other bid or person, firm or corporation shall or should refrain from proposing; and has not in any manner sought by collusion to secure to themselves any advantage over or against the City, or any person interested in said improvement, or over any other Bidder.

(Signature)

(Signature)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____
by _____, proved to me on the basis of satisfactory Evidence to be the person(s) who appeared before me.

Seal _____

Signature _____

EXHIBIT A – INSURANCE REQUIREMENTS

NOT APPLICABLE